



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2024/ 1050

20<sup>th</sup> June 2024

**Sub. Placement opportunity for MBA or B.Com students (Female only) of GGSIP University of the batch passing out in 2024 in the company “Johnson Controls India”**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Placement opportunity for MBA or B.Com students (Female only) of GGSIP University of the batch passing out in 2024 in the company “Johnson Controls India” for your reference and circulation to students to apply on given link by **22<sup>nd</sup> June 2024, 3:00 PM:**

**Registration Link – <https://forms.gle/rqwXqCeKdPUkjmbN7>**

**Name of Company –** Johnson Controls India

For an overview of our organization, please visit:

<https://www.johnsoncontrols.com/> (Global Website), <https://www.johnsoncontrols.in/> (India Website)

**Position –** Early Talent Analyst

**Requirements –**

- **Education –** B.Com or MBA students of 2024 passing out batch.
- **Diversity –** Females only
- **Must Have – strong communication skills.** As the organization is an MNC, seeking candidates with excellent communication skills.

**Please note that the position includes both day and night shifts, so candidates should be open to a flexible schedule. Transportation to and from the office will be provided.**

**Compensation –** INR 3 Lacs per annum (B.Com) and 3.5 Lacs per annum (MBA).

**Additional Benefits –** Benefits like free-of-charge office transportation, meal vouchers, shift allowance (if applicable), medical insurance etc.

**Hiring process:**

- 1) Group discussion
  - 2) personal interviews
- Both are elimination rounds.

Please find attached JD for more information.

**LAST DATE FOR REGISTRATION IS 22<sup>nd</sup> June 2024, 3:00 PM.**

**(Dr. Nisha Singh)**  
Training and Placement Officer  
CCGPC, GGS IP University

## Early Talent – Analyst

At Johnson Controls, we are passionate about making a positive impact on the lives of people all over the world. How do we do this? By working together on holistic solutions for smarter buildings and cities today and tomorrow. By protecting people and the environment. By giving back in the communities we live in. By solving today's challenges while constantly asking 'what's next'.

By joining Johnson Controls, you will be part of a team that plays an essential role in creating a safe, comfortable, and sustainable world. As globally diversified technology and multi-industrial leader, we serve a wide range of customers in more than 150 countries. Our 130,000 employees work to create intelligent buildings, efficient energy solutions, integrated infrastructure and next generation transportation systems that work seamlessly together to create smart cities and communities.

We are committed to helping our customers win and creating greater value for all our stakeholders in everything that we do.

### Program Background

Our Early Talent Program helps develop freshers into future leaders of Johnson Controls. This is an intensive, exciting program that allows you to fast track your growth and learning, while having fun at work.

As an Early Talent Analyst in our Finance Rotational Program, you'll embark on an engaging journey through a variety of financial roles, transitioning to new positions at set intervals. This dynamic experience will empower you to develop a comprehensive understanding of accounting and financial responsibilities at Johnson Controls, while providing valuable exposure to the company's diverse business models.

Early Talents are challenged to take on additional work outside of their day-to-day responsibilities to gain further knowledge and increase their network within the company. Additional training, development and mentorship opportunities will consistently be presented you, with the expectation that all opportunities will be well utilized.

### What you will do

In your rotational role, you will journey through a diverse array of finance positions, each offering its unique set of learnings and opportunities. Some of the roles are outlined below:

- **Order Management** – In this segment, you will receive and process customer orders in our ERP system. Your responsibilities include maintaining accurate master data, resolving customer queries, tracking order status, and issuing proforma invoices when needed. Your attention to detail and timely actions are crucial for efficient order processing and customer satisfaction.
- **Billing** – In this segment, you will be responsible for generating accurate invoices and ensuring their timely delivery to customers. Your focus will be on promptly addressing and resolving any billing issues that may arise.

- **Cash Application** – In this segment, your tasks involve regularly downloading and reviewing bank statements, matching received payments with open invoices in the ERP system, and accurately applying payments received from customers to their respective accounts.
- **Collections** – In this segment, your main responsibilities include collecting payments on current invoices, resolving unapplied cash and credit issues, monitoring, and addressing past due invoices, prioritizing collections using various strategies, resolving disputes, and participating in the deductions and recollection processes.
- **Deductions** - In this segment, your role is to investigate and identify the reasons behind deductions, determine the validity of deductions through thorough analysis, and efficiently clear valid deductions while maintaining proper documentation.
- **Credit** – In this segment, your tasks involve processing Credit Application Forms, evaluating the creditworthiness of customers, assigning risk categories to customers, and reviewing the creditworthiness of existing customers to make informed decisions. Your work in assessing credit risk is vital to the company's financial well-being.

### **What we look for:**

- Graduate / Postgraduate in Commerce or MBA in Finance
- Proficiency Microsoft Office suite, especially in MS Excel
- Strong interpersonal skills and decision-making abilities
- Good Analytical skills
- Effective and professional communication and organization skills
- Fluency in English

### **Benefits we offer:**

The gross monthly salary for this position starts from INR 25000 per month. You will also enjoy benefits like free-of-charge office transportation, meal vouchers, shift allowance (if applicable), medical insurance etc.

Our onsite facility at Gurgaon boasts of a lush green biophilic landscape, expansive workspaces, incubation centers, food courts, café lounges, sports grounds and other best in class amenities.

### **Our culture**

At Johnson Controls you will get the opportunity to work on some of the most exciting projects in today's market. Our hardworking people empower us, and we believe in being part of a team that is open, collaborative, result-oriented, hardworking, and fun to work with.

We believe an equal opportunity employer and our dedication to diversity & inclusion starts with our values. Our D&I mission elevates each employee's responsibility to contribute to our culture. It is through these contributions that we drive the mindsets and behaviors needed to power our customers' missions. Our employees have the power and the voice... and our culture rests in their hands!